

W WINGS SCHOOL

Nainana Jat Gwalior Road, Agra.

Minuets of Discipline Committee

Extracts of the minutes of the meeting of the SDC of W WINGS School School Auditorium Agra UP Held on 25 -Feb-2025 at its School Premises.

IN PRESENCE

All members of SDC of W WINGS School School Auditorium Agra UP are present.

QUORUM

The Quorum of the meeting is present & Principal Mr. Vinay Dixit has started the proceeding.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Mr. Vinay Dixit read out the minutes of previous meeting and the same is approved.

PROPOSAL TO CONSTITUTE SCHOOL DISPLINE COMMITTEE

Mr. Vinay Dixit	School Principal
Mr.Vivek sharma	P.T.I
Vaishnavi Shukla	School Student Of class 8 (Discipline Incharge)
Dhruv Chahar	School Student Of class 8 (Discipline Incharge)
Mr. Pawan Kumar	Coordinator
Miss Madhvi	School Teacher

W WINGS SCHOOL


CHAIRMAN


PRINCIPAL
W WINGS SCHOOL
Bamroll Road, Rohta, Agra

W WINGS SCHOOL

Nainana Jat Gwalior Road Agra

Minuets of Discipline Committee

Extracts of the minutes of the meeting of the SDC of W WINGS School Agra UP Held on
(6 -March- 2025) at its School Premises.

IN PRESENCE

All members of SDC W WINGS School Agra UP are present.

QUORUM

The Quorum of the meeting is present & Principal Mr. Vinay Dixit has started the proceeding.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Mr. Vinay Dixit read out the minutes of previous meeting and the same is approved.

W WINGS SCHOOL



CHAIRMAN


PRINCIPAL
W WINGS SCHOOL
Bamroll Road, Rohta, Agra

W WINGS SCHOOL

Nainana Jat Gwalior Road, Agra
School Auditorium Agra

Minuets of Discipline Committee

Extracts of the minutes of the meeting of the SDC of W WINGS School Agra UP Held on
03-07- 2025 at its School Premises.

IN PRESENCE

All members of SDC W WINGS School Agra UP are present.

QUORUM

The Quorum of the meeting is present & Principal Mr. Vinay Dixit has started the proceeding.

PROPOSAL TO FORMULATE RULES AND REGULATION REGARDING SDC

INTRODUCTION

The school Disciplinary Committee, hereafter referred to as the S.D.C. is the committee which comprises of five (5) teachers; an elected teacher who shall be the chairperson, the assistant teacher who shall be the secretary and the other three(3) S,D.C. member. The duty of the S.D.C. is to device measures that will help the students to avoid and shun any engagement whatsoever in the activities of breach of discipline. That is the S.D.C. In collaboration with the entire member of staff, and class teachers specifically, shall execute orientations and guidance programmes, at least quarterly, with the members of the students' body in order to create a common understanding with the student to help them (students) to wean themselves from any breach of discipline committed. But will not be a body whose duty will only be to execute punishment when the breach of discipline is committed. It is upon it to enhance good behavior patterns. However, it is also incumbent upon the S.D.C. to execute disciplinary procedures on the student that may engage themselves in any kind of behavior that is contrary to the provisions of the General Regulations of the School.

SCHOOL RULES AND REGULATIONS

- Strict regulatory implicit obedience, politeness and courtesy in speech and conduct, cleanliness of dress and person are expected of each student. Hence irregular attendance, habitual idleness unsatisfactory application to studies, disobedience, object able moral influence and unsatisfactory conduct in and out of school may justify suspension of a student.

W WINGS SCHOOL



CHAIRMAN

Vinay Dixit
PRINCIPAL

W WINGS SCHOOL
Bamroll Road, Rohta, Agra

- On school days and on all school functions, each student must wear a proper school uniform. The shirt should be tucked inside the trousers. No student may come to school without wearing a proper school uniform. If for some reason a student does not have a proper school uniform, he/she must bring a note of excuse from the parent/guardian and report at the office before reporting to class.
- A student of this school is not expected to take part in political activities.
- All students must take care of the school properties. Those who damage or destroy anything will be heavily fined.
- Students must take care of their own belongings. If possible, they should be marked with the owners name and class. It is not advisable for students to have money or any other valuable items. The school will not be held responsible for the damage or loss of such items.
- No cell phones are allowed.
- Girls should not paint their nails or use make-up.
- Students must respect and be loyal to the school, teacher(s), students' representative councilors (SRCs) and fellow students.

The following are considered serious offenses and the culprits will be suspended or dismissed:

- Willful destruction of property
 - Irregularities in tests and examinations
 - Truancy
 - Possession of dangerous weapons and drugs of abuse such as tobacco and alcohol
 - Smoking
 - Graffiti and littering
 - Stealing, fighting and intimidating others
 - Leaving the school without permission
 - Disobedience
 - Not speaking English while on school premises despite repeated warnings
 - Taking part in all forms of games where one or a group of students is likely to be inflicted to severe pain or bodily harm.
- Parents are expected to do their part in enforcing regularity and discipline in their child/children. They should make sure that their children do their home works daily. They should ensure that their child/children devote about 2-3 hours of each day to his/her or their studies.
 - Teachers send letters/notes to the parents for various reasons. Parents are urged to respond to such notes/letters accordingly.
 - Progress reports are issued after each terminal examination. Parent's/guardian's kind perusal is requested before signing.
 - No leave of absence is granted to students except on previous written note from their parent or guardian for cases not exceeding two days. In case of illness, students must bring a medical certificate/report/note stating as such when they return to school explaining the reason for the absence.
 - No student who has been absent from school or is late for classes will be admitted to class without the class teacher's or principal's permission.

GROUND RULES FOR THE S.D.C

- The S.D.C. should comply with The Educational Act of Lesotho.
- The S.D.C. Is subject to the General Rules and Regulation of the school, that is any decision and/or recommendation made by S.D.C. shall be in line with the provision of the school Rules and Regulations.
- The S.D.C. should work hand in hand with other members of the staff.
- The Central Administration of the school has the power to overrule the decision and/or recommendation made by the S.D.C. on disciplinary procedures. Notwithstanding, to overrule shall be due to inevitable reasons.

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- It is incumbent upon the S.D.C. in direct, collaborations with other members of staff, to enhance and uphold discipline among the students.
- It is incumbent upon the S.D.C. to uphold the General Rules and Regulations of the school, inter alia, Regulations one (1), four (4), eight (8) and nine (9)
- In case of misbehavior by the students, the S.D.C. shall investigate the matter for one (1) day minimum and two (2) days maximum.
- Subject to the outcome of the investigations above, the S.D.C, will recommend the correction suitable for the perpetrators in consideration of the weight of breach of discipline.
- The S.D.C. should include the Central Administration only when necessary. Otherwise the S.D.C. is liable to making recommendations to the Central Administration to the outcome of the investigations.
- The type of correction recommended by the S.D.C. shall be intended to help the perpetrator rid the unwanted behaviour in the interest of his or her academic excellence and in general development as a person.
- There should not be any bias when dealing with breach of discipline.

MISCELLANEOUS INFORMATION

The S.D.C. highly recommended that up to date records of the students; individual file should be adhered to because they will help the S.D.C. to make appropriate decisions and recommendations as a result of a better understanding of the students' background.

RECOMMENDATION

This recommendation as is hereby exactly stated was made and forwarded by the members of the SDC to the teacher and all the teachers accepted it as such; In the minor offences that take place from day to day in the classroom, assembly and within the school campus, it is recommended that;

Teachers should establish a warm and friendly relation with the students, this helps in creating a common understanding between the two parties, hence a voluntary reciprocal respect, honesty and obedience indispensable for the conducive teaching and learning environment.

Teachers should love the students as they love themselves and love their own children. This love will reflect back to the teacher and hence, mutual understanding. This will also help the students to fully understand that if the teacher says 'don't' to them, it is only uttered in the name of love and concern. Otherwise a teacher with cold attitude produces cold hearted rebellious and corrupt-minded students.

In the light of the above sentiments, the teachers will not need to be harsh on students because by so doing it will be clear to the students as to what is expected, and not expected, from them as reasoning intelligent beings with feelings and emotions.

Teachers should fully understand that students are neither angles nor robots. They should be ready to play a parental role by motivating and reinforcing them when the need arises.

VISION

To produce students who will be able to stand for themselves and face life challenges head on.

To produce men and women who can settle for second best.

GRIEVANCE CODE OF THE S.D.C

The students' representative Council (S.R.C.) was formed to take care of a great number of issues affecting the administration as well as the students at large. This body (council) is made up of elected students from all the classes of the institution, some members of staff, the principal and the deputy inclusive.

AIM

To create a common forum where problems affecting the students can be redressed through dialogue and amicable solution.

OBJECTIVES OF THE S.R.C

The council meets every first Monday of each month

W WINGS SCHOOL



CHAIRMAN

Shrey Dixit
PRINCIPAL
W WINGS SCHOOL
Bamrol-Road, Rohta, Agra